

# ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

## AGENDA

The monthly meeting of the Parish Council will be held on  
**THURSDAY 7<sup>TH</sup> MAY 2015**, at 7.30pm in the meeting room at the  
Village Hall. You are herewith summoned to attend the above meeting.  
The business will be as detailed below.

**Helen Sandhu – Clerk  
Proper Officer**

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### RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.  
As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

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- 1. Present**
- 2. Explanation from the Chair of the meeting about the protocol on the recording of meetings**
- 3. Apologies from Members**
- 4. Annual Meeting of Parish Council**
  - Election of Chairperson – to sign Acceptance of Office of this position
  - Election of Vice Chairperson
  - Election of Transport Representative (if desired)
  - Election of Community Trust Representative
- 5. Meeting open for public debate**
- 6. To approve the Minutes** of the Parish Council meeting on 9 April 2015
- 7. Parish Councillors - Disclosure of interests on agenda items**
- 8. OCC/WODC items**
- 9. Matters Arising from Previous Meetings**
  - a) *Central Aston post box*
  - b) *Annual Parish Meeting – 19 May 2015*
  - c) *The Red Lion, Aston – sale moratorium*
  - d) *Anti Social Behaviour*
- 10. New Business**
  - a) *West Oxfordshire Local Plan & Draft Community Infrastructure Levy*
  - b) *Invitation to nominate name for new residential court at Thistle Cottage*
  - c) *Insurance renewal*
  - d) *LCR magazine subscription renewal*

## 11. Community Trust

## 12. Parish Infrastructure

- a) *Village maintenance*
- b) *Weed-spraying in Aston*
- c) *Vegetation overhanging speed indicator device at entrance to Saxel Close*
- d) *Remedial works on culvert on Great Brook Road*
- e) *Newbridge*

## 13. PLANNING

### New Planning applications

- 15/01139/LBC & The Old Chapel, North Street, Aston  
15/01136/HHD Alterations to porch, raise height of boundary wall and construct flat roof over courtyard incorporating roof lantern

### Planning applications – updates to previous applications

- 14/01496/FUL Thistle Cottage, Ham Lane, Aston**  
Erection of 7 dwellings and associated works

Builders Ede have supplied a copy of their proposed Construction Management Plan (copy in Clerk's Briefing Notes), which they have submitted to WODC for approval.

- 14/02062/FUL North Street Farm, North Street, Aston**  
Residential development

The officer at Oxfordshire Highways responsible for granting hoarding licences attended on site in April and instructed the developer to move part of the fence in order to improve highway safety, and this has been implemented by the developer.

## 14. FINANCE

- a) *Account Balances – for information*
- b) *Bank reconciliations to 31 March 2015*
- c) *Accounts and Annual Return for 2014/15*
- d) *Internal audit for 2014/15*
- e) *April invoices presented for approval and payment*

## 15. Parish Councillors' reports from meetings attended since last meeting

## 16. Matters arising since publication of agenda/

**Matters which Councillors wish to raise for inclusion on next agenda  
(for discussion only)**

**Date of next meetings: Tuesday 19<sup>th</sup> May 2015, 7.45pm**  
Annual Parish Meeting

**Thursday 4<sup>th</sup> June 2015, 7.30pm**  
Monthly Parish Council meeting