

ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

AGENDA

The monthly meeting of the Parish Council will be held on THURSDAY 5TH FEBRUARY 2015, at 7.30pm in the meeting room at the Village Hall. You are herewith summoned to attend the above meeting. The business will be as detailed below.

Helen Sandhu – Clerk
Proper Officer

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. **Present**
2. **Explanation from the Chair of the meeting about the protocol on the recording of meetings**
3. **Apologies from Members**
4. **To approve the Minutes** of the Parish Council meeting on 8 January 2015 – minutes previously circulated
5. **Parish Councillors - Disclosure of interests on agenda items**
6. **Meeting open for public debate**
7. **OCC/WODC items**
8. **Matters Arising from Previous Meetings**
 - a) *Second community defibrillator*
Due to be installed in February.
 - b) *Central Aston post box*
No updates yet from Royal Mail.
 - c) *Sports and Recreation Facilities in Aston – role of Parish Council*
 - d) *BT payphone at entrance to Ham Lane*
Highways contacted with concerns about impact of the kiosk on the visual splay at this junction – response awaited.
 - e) *Pot holes on Ham Lane*
Reported via the online system to Oxfordshire County Council.
 - f) *Conifer hedge bordering North Street, Aston*
Highways contacted with concerns that the hedge may be overhanging the road. They have advised that they will inspect the area and “if it’s overhanging the highway (I) will serve a Notice on the occupier of the farm.”
 - g) *Anti Social Behaviour*

9. Correspondence sent

10. New Business

- a) *Annual Parish Meeting (APM) 2015*
- b) *To carry out the annual review of the Parish Council's risk assessment (not open spaces)*
- c) *To consider a request for a donation from Volunteer Link Up (West Oxfordshire)*
- d) *Cumulative impact of small housing developments*
- e) *Preferred minor works contractors*
- f) *County Council proposal of unitary government structure for Oxfordshire, and response of the District Councils*

11. Community Trust

12. Parish Infrastructure

- a) *Village maintenance*
- b) *Replacement of remaining wooden posts on war memorial green*
- c) *Repositioning of bench on war memorial green*
- d) *Damaged sign at turn of Chimney and Cote*
- e) *Further damage to kerbing at war memorial green*

13. PLANNING

Planning applications granted

- 14/02062/FUL North Street Farm, North Street, Aston
Residential development including the erection of four dwellings, the conversion of two redundant agricultural buildings to form two dwellings, extensions to the existing farmhouse and associated access, parking, landscaping and demolition

14. FINANCE

- a) *Account Balances – for information - see Clerk's Briefing Notes (for information)*
- b) *January invoices presented for approval and payment*

15. Parish Councillors' reports from meetings attended since last meeting

16. Matters arising since publication of agenda/

**Matters which Councillors wish to raise for inclusion on next agenda
(for discussion only)**

- 17. Date of next meeting:** **Thursday 5th March 2015, 7.30pm**
Monthly Parish Council meeting