

ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

AGENDA

The monthly meeting of the Parish Council will be held on THURSDAY 1ST FEBRUARY 2018, at 7.30pm in the meeting room at the Village Hall. You are herewith summoned to attend the above meeting. The business will be as detailed below.

Helen Sandhu – Clerk
Proper Officer

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. **Present**
2. **Explanation from the Chair of the meeting about the protocol on the recording of meetings**
3. **Apologies from Members**
4. **To approve the Minutes** of the Parish Council meeting on 4th January 2018
5. **Parish Councillors - Disclosure of interests on agenda items**
6. **Meeting Open for Public Representation**

This is the only part of the meeting where members of the public are able to speak. The Parish Council's Standing Orders limit the time for this part of the meeting to 10 minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.
7. **WODC/OCC Matters**
8. **Matters Arising from Previous Meetings**
 - a) *Approved name for Cote Road (Mears Homes) development*
 - b) *Progress on working towards compliance with the new General Data Protection Regulations (GDPR)*
 - c) *Anti Social Behaviour*
9. **Correspondence sent**
10. **New Business**
 - a) *Applications to Parish Council Small Grants Scheme*
 - b) *Appointment of Trustee to the Bampton Exhibition Foundation*
 - c) *Parish Council election 2018*
 - d) *Annual Parish Meeting 2018*

New Business (continued)

- e) *To carry out the annual review of the Parish Council's risk assessment (not open spaces)*
- f) *Half yearly review of external Parish Council assets*

11. PLANNING

New planning applications

- 17/04058/FUL Land North of Cote Road, Cote Road, Aston
Alterations to extend highway access from the proposed road on land North of Cote Road onto the adjacent western field. Erection of single field gate.
- 17/04098/HHD 42 Bull Street, Aston
Single storey pitched roof extension to garage
- 18/00050/FUL Westfield House, Bampton Road, Aston
Change of use from day nursery to dwelling including minor internal alterations

Planning applications approved

- 17/03433/FUL Chimney Farmhouse, Chimney, Bampton
Conversion of existing outbuilding to annexe and erection of detached garage
- 17/03843/FUL South View Cottage, Back Lane, Aston
Change of use from holiday let to residential dwelling.

Planning applications refused

- 17/03660/FUL Land at Livestock Buildings, south of Bampton Road, Aston
Change of use of land to domestic to allow the siting of a "log cabin style" static caravan

12. Community Trust

13. Parish Infrastructure

- a) *Village maintenance*
- b) *Replacement of post adjacent to war memorial path*
- c) *Highways matters still being pursued – for information*

14. FINANCE

- a) *Account Balances*
- b) *Receipts & Payments Account for 9 months to 31 December 2017*
- c) *Bank Reconciliations at 31 December 2017*
- d) *Budget for 2018/19*
- e) *January invoices presented for approval and payment*

15. Parish Councillors' reports from meetings attended since last meeting

16. Matters arising since publication of agenda/

**Matters which Councillors wish to raise for inclusion on next agenda
(for discussion only)**

17. Date of next meeting: Thursday 1st March 2018, 7.30pm