

ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

AGENDA

The monthly meeting of the Parish Council will be held on
Thursday 7th April 2022, at 7.30pm, in the Committee Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

- 1. Present**
- 2. Apologies from Members**
- 3. Explanation from the Chair of the meeting about the protocol on the recording of meetings**
- 4. To approve the Minutes** of the Parish Council meeting on 3rd March 2022 and 7th March 2022 – minutes previously circulated.
- 5. Parish Councillors - Disclosure of interests on agenda items**
- 6. Meeting Open for Public Representation**

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.
- 7. WODC/OCC Matters**
- 8. Presentation from Witney Oxford Transport Group**
- 9. Matters Arising from Previous Meetings**
 - a) North Farm Update*
 - b) Traffic Calming Update*
 - c) HM Queen Elizabeth II Platinum Jubilee 2022*
 - d) Defibrillators*
 - e) Maintenance Grant Request for the upkeep of the play areas at the Community Trust*
 - f) Parish Council Logo*
 - g) Anti-Social Behaviour*
- 10. Correspondence**

11. PLANNING

New planning applications

Documents emailed to councillors on the 31 March 2022 for perusal prior to the meeting also available at <https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Reference	22/00705/HHD
Alternative Reference	Not Available
Application Validated	Mon 21 Mar 2022
Address	Farm View Back Lane Aston Bampton Oxfordshire OX18 2DQ
Proposal	Construction of detached carport and storage building.
Status	Under consideration

Reference	22/00667/CLP
Alternative Reference	PP-10320753
Application Validated	Mon 07 Mar 2022
Address	Wishing Well House Bull Street Aston OX18 2DT
Proposal	Certificate of lawfulness (erection of replacement summer house and refurbishment of first floor of existing garage)
Status	Under consideration
For information Only	

Update on Previous Planning Applications – For Information

Reference	22/00569/FUL
Alternative Reference	Not Available
Application Validated	Mon 07 Mar 2022
Address	Aston Mile Farm Aston Bampton Oxfordshire OX18 2EU
Proposal	Change of use of land from agricultural to commercial.
Status	Withdrawn – For Information Only

12. New Business

- a) *Annual Parish Meeting 2022*
- b) *OALC/NALC 'What would your council like NALC to be doing?'*
- c) *Trustee for Bampton Education Trust*

13. Governance – Policies for Review

- a) *Councillor's Travelling Allowances Scheme 2022-23*
- b) *Small Grant Application Form for 2022-23*

14. Community Trust

15. Parish Infrastructure

- a) *Village maintenance*

16. FINANCE

- a) *Account Balances—see Clerk's Briefing Notes Page 30 (for information)*
- b) *Review of the Year-to-Date Financial Report*
- c) *Bank Reconciliation as at 31 March 2022 – see Clerk's briefing notes page 32.*
- d) *Renewal of membership of Community First Oxfordshire*
- e) *Salary Award for 2021-22*
- f) *Revision to Monthly Standing orders from 1st May 2022:*
- g) *To RESOLVE to approve the following payments for the period April 22.*

17. CONFIDENTIAL ITEMS to be discussed in closed session

To resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

18. CONFIDENTIAL Matters Briefing Notes Page 34.

19. Parish Councillors' reports from meetings attended since last meeting.

20. Matters arising since publication of agenda/

**Matters which Councillors may wish to raise for inclusion on next agenda.
(For discussion only)**

21. Date of next meeting:

Thursday 19th May 2022, 7.30pm

the Annual Parish Council meeting followed by Monthly meeting of Parish Council