

**MINUTES OF ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL MEETING HELD ON  
Thursday 5 January 2023 at the Village Hall, Aston, at 7.30 pm**

**Members** Russell La Forte (Chairman)

**Present:** G Ball  
B Lings  
P Sparrowhawk  
J Ordish  
A Chapman  
R Anstee

**In Attendance:** Elaine Anstee – Clerk  
Cllr L Nicholls (WODC)  
1 member of the public

1. **Apologies from Members:** None
2. **Minutes of the previous meeting** of the Parish Council on 8<sup>th</sup> December 2022 were agreed as a true record and it was RESOLVED as proposed by R La Forte and seconded by P Sparrowhawk, with all in agreement, that the Chair signs them.
3. **Parish Councillors - Disclosure of interests on agenda items** – R La Forte declared a nonpecuniary interest in agenda item 13 as a trustee of the Community Trust.
4. **Meeting Open for Public Participation – None**
5. **WODC/OCC Matters**  
Cllr L Nicholls (WODC) mentioned the refusal of planning application 22/00986/FUL (Terra), Neighbourhood planning in relation to planning, Christmas Tree recycling from Monday 9<sup>th</sup> January and WODC budget consultation.
6. **Matters Arising from Previous Meetings**
  - a) *Traffic Calming Update*  
The new 20 mph, issues in the Square, joining up of the speed limits between Aston and Cote on B4449 and North Street road condition all to be reviewed in the Spring 2023 at the March meeting.
  - b) *Footpaths and Treescapes.*  
2 areas were discussed under this item:
    - Land ownership in the parish for both Treescapes project and foot paths in relation to the Aston and Cote Drainage board. The clerk to investigate with the Association of Drainage Authorities (ADA) and the chair to write to the A&CDB.
    - A Chapman to contact Treescapes to follow up on initial report. A Chapman, B Lings and R Anstee to jointly work on this and the proposed formalisation of a footpath from Bull Street to Ham Lane, possibly as part of measures to commemorate this year's Coronation.

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- c) *Anti-Social Behaviour*  
None reported.

## 7. Planning

### New planning applications - None

- a) **North Farm** – Chairman to again hasten Bluestone Planning for an update on potential planning matters as well as ongoing concerns over grounds maintenance.
- b) **Hawthorns** – Retrospective planning application 22/02636/FUL refused. Clerk asked WODC enforcement when action on removal of the fencing should be expected.
- c) **Marsh Furlong** – no update.
- d) **Terra – 22/00986/FUL** – 22/00986/FUL went to Lowlands Planning Committee on 5<sup>th</sup> December and was refused. An appeal is considered likely. Chair to write to OCC Highways to question their seemingly counter-intuitive (to both the Parish Council and Lowlands Planning Committee) non-objection to the proposed Terra development. If no response, then a formal complaint to be raised.
- e) **Children’s Home** – It was agreed that P Sparrowhawk would act as the primary point of contact between the Council and Beard Construction and would enquire accordingly.

### Update on Previous Planning Applications

#### Reference 22/00986/FUL

Alternative Reference	PP-11156750
Application Validated	Thu 07 Apr 2022
Address	Land North of Cote Road Cote Road Aston Oxfordshire
Proposal	Erection of 40 new dwellings with the provision of a new access and associated works and landscaping (amended plans)
Status	Decided
Decision	Refuse
Decision Issued Date	Tue 06 Dec 2022

#### Reference 21/02891/FUL

Alternative Reference	PP-10157038
Application Validated	Wed 25 Aug 2021
Address	Kingsway Farm Bampton Road Aston Bampton OX18 2BT
Proposal	Demolition of existing barn and erection of a dwelling
Status	Decided
Decision	Approve
Decision Issued Date	Fri 02 Dec 2022

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<b>Reference</b>	<b>22/02997/HHD</b>
Alternative Reference	Not Available
Application Validated	Fri 28 Oct 2022
Address	3 St Joseph's Court Bampton Road Aston Bampton OX18 2BU
Proposal	Conversion of existing home office and one carport space to form a self-contained annexe, ancillary to the main house.
Status	Decided
Decision	Approve
Decision Issued Date	Mon 19 Dec 2022

## 8. New Business

### a) *Request for Dog Poo Dispensers and Signage*

A request for a dog poo bag dispenser and appropriate signage be put up at either end of the cut through between Woodbridge Close and Cote Road had been made. The clerk to look for new signage from WODC. A bin at BBOWT car park Chimney has been requested again but this has been rejected by BBOWT previously. Clerk to confirm what signage is in the car park for next meeting.

### b) *Witney Oxfordshire Local Cycling and Walking Infrastructure Plan (LCWIP).*

No response from Parish Council.

## 9. Governance – *None this month.*

## 10. Community Trust

The next meeting is on the 18<sup>th</sup> January and the MUGA preferred contractor has been appointed. Clerk to contact WODC about drawing down S106 funding.

## 11. Parish Infrastructure

### a) *Village maintenance*

The bus shelter at the High Street, Aston has been cleared of the slippery leaves but the one at Cote needs doing. Clerk to ask D Johnson. The hedges between Saxel Close and Bull Street along the footpath continue to be an issue. The chair and clerk to follow up informally with residents.

## 12. FINANCE

### a) *Account Balances – noted*

### b) *Review of the Year-to-Date Financial Report – noted.*

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- c) It was RESOLVED as proposed by J Ordish and seconded by P Sparrowhawk with all in agreement to approve the following payments for the period January 2023.

	NET	VAT	Gross Amount
Clerk's expenses 209 x 7p/Microsoft Office £43.20/	50.63	7.20	57.83
Clerk's Pay rise for 22-23 – RESOLVED 8 <sup>th</sup> Dec	301.99		301.99
HMRC – Additional payment for Clerk's pay rise.	75.40		75.40
D Johnson Inv 2339 – Bus shelter ground clearance	40.00		40.00
WODC Invoice - 33500915 – Dog Bin Emptying	20.17	4.03	24.20
<b>Total to be decided and approved</b>	<b>£488.19</b>	<b>£11.23</b>	<b>£499.42</b>
<b>Monthly Standing Orders/DDs</b>			
Clerk's Salary including WFH Allowance	387.16		387.16
HMRC PAYE	92.20		92.20
<b>Total SDOs</b>	<b>£479.36</b>	<b>£</b>	<b>£479.36</b>
<b>Total</b>	<b>£967.55</b>	<b>£11.23</b>	<b>£978.78</b>

**13. CONFIDENTIAL ITEM to be discussed in closed session**

As no public present no resolution to resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960 was required.

**14. REDACTED**

**15. Parish Councillors' reports from meetings attended since last meeting.**

**16. Matters arising since publication of agenda/**

**Matters which Councillors may wish to raise for inclusion on next agenda.**

Footpaths and the labelling of areas in the parish as 'private' or 'residents only'.

**17. Date of next meeting:**

**Thursday 2<sup>nd</sup> February 2022 at 7.30pm** –Monthly meeting of Parish Council

Meeting closed at 21.31pm.

Signed.....Dated.....