

MINUTES OF ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL MEETING HELD ON THURSDAY 5th August 2021 at the Village Hall, Aston, AT 7.30 pm

- 1. Members** **Russell La Forte (Chairman)**
Present: **John Ordish (Vice Chairman)**
 Gill Ball
 Paul Sparrowhawk
 Ben Lings
 Jane West
 Phil West

In Attendance: Elaine Anstee – Clerk
 10 members of the public

- 2. Apologies from Members:** There were no apologies.
- 3. Minutes of the previous meeting** of the Parish Council on 1st July 2021 were agreed as a true record and it was RESOLVED as proposed by J Ordish and seconded by P Sparrowhawk, with all in agreement that the meeting Chairman signs them.
- 4. Parish Councillors - Disclosure of interests on agenda items** – R La Forte declared nonpecuniary interest in Agenda Item 8 as a previous committee member, Agenda Item 12a and 13 as a trustee and Agenda Item 15c as a committee member. J Ordish declared an interest in Agenda Item 8 as a committee member at the time the decision about Astonbury was taken.
- 5. Meeting Open for Public Representation –**

There was representation in relation to Agenda Item 8, Astonbury, and the planning of the event. Questions were raised as to why the event had not been publicised more widely locally despite its presence on Eventbrite and Facebook. Further concerns were expressed over a lack of transparency about the event and the naivety shown by the Parish Council in taking the assurances of the Astonbury Committee in ‘good faith’. The Parish Council was asked to demonstrate a more active role in reviewing public events in the parish on behalf of parishioners.

There was also representation in relation to Agenda Item 12a – Community Trust – MUGA grant request.

- 6. Astonbury**
In response to the letters received and representations made under public participation the Parish Council RESOLVED as proposed by John Ordish and seconded by J West with 3 further votes in favour and two abstentions that ‘Events and how to monitor them’ to be included on the agenda for September and that this be prior to public participation. It was also RESOLVED as proposed by John Ordish and seconded by J West with 3 further votes in favour and two abstentions to suspend standing orders to allow 30 minutes for public participation at the September.

- 7. WODC/OCC Matters**
There were no reports from WODC or OCC Councillors.

8. Matters Arising from Previous Meetings

a) *Traffic Calming Update*

- The Square, Aston – on hold until OCC officers provide options.
- The gates and signage for Phase 2 has been ordered.
- The draft proposal bringing all requests for 30 mph extensions around Aston and Cote together is attached with the additions of the extension from Cote towards Brighthampton and the build out previously discussed. OCC are asking for final confirmation that the Parish Council is happy to go ahead with the consultation.
- The remaining funds for traffic calming are £10,184.00 less the anticipated costs for 30 mph consultation (£3,255) and gates/signage (£3,850) will leave £3,079.

b) *Future of North Farm*

The OCC Officer who has been speaking to the Parish Council about this has agreed a 'direction of travel' with OCC Councillors and will come to speak to the Parish Council at a date and time to be agreed.

c) *Land to the East of Back Lane*

Statement from OCC - "In 2020 Children's Social Care completed a comprehensive assessment of the needs of children we care for. In light of this new information, in Autumn 2020 the Council paused the new build children's home project to ensure that it still met the needs of our children. The outcome of the review was that, due to the complexity of children's needs, their needs would be better met in a smaller home. A recommendation to change the design from a 6-bedded to a 4-bedded children's home was approved by the Council's Cabinet on 20th April 2021. Work to progress the new build has now recommenced which will include consultation with local residents."

d) *HM Queen Elizabeth II Platinum Jubilee 2022*

There has been no response yet from the groups contacted about site for tree planting. There has also been contact from the Lord Lieutenant of Oxfordshire about activities for the weekend of 2nd to 5th June 2022.

e) *Dog Poo Bin for end of Ham Lane*

This has been ordered from Ubico Ltd and an installation date is yet to be confirmed. WODC are doing a review and replacement exercise for all their rubbish and dog poo bins so this may have caused the delay. On behalf of WODC the clerk completed a 'bin' audit' for the parish.

f) *Anti-Social Behaviour*

There have been no reports of anti-social behaviour but there was an incident of a lorry crossing the corner of the war memorial site and taking out one of the posts. This was witnessed and the registration number taken. The incident has been reported to TVP, OCC Highways and WODC Planning Enforcement. The damaged post was removed and has been replaced at a cost of £117.

9. Planning

New planning applications

Documents emailed to councillors on the 29 July 2021 for perusal prior to the meeting also available at <https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Reference	21/02262/HHD
Alternative Reference	PP-09973226
Application Validated	Mon 28 Jun 2021
Address	47 Cote Road Aston Bampton Oxfordshire OX18 2DU
Proposal	Erection of detached outbuilding.
Status	Under consideration
No Comment	

Update on Previous Planning Applications – None

10. New Business

a) *Community Trust – MUGA*

It was RESOLVED as proposed by J Ordish and seconded by G Ball, with all in agreement to release £1,000 from the Recreation Reserve to the Community Trust for the retention of a consultant to aid with the planning and procurement for the MUGA.

b) *Governance – Policies for Review*

It was RESOLVED as proposed by R La Forte and seconded by J Ordish with all in agreement to the review and readoption of the Standing Orders for 21-22.

11. Community Trust

The minutes of the last had not been available so the Parish Council was updated by the Chairman.

12. Parish Infrastructure

a) *Village maintenance*

The clerk has done a walk round with the nominated contractor to get the signs cleared of greenery and where appropriate cleaned. Remaining budget for 2021/22: £1,383. £117 spent on replacing the damaged post at the war memorial.

b) *Noticeboard for Cote*

The clerk has spoken to the homeowner next to the site as a matter of courtesy and they have no objection to the siting of the noticeboard.

c) *Defibrillator for Chimney*

The small 'sentry' box style shelter for the defibrillator has been commissioned and is expected to be built/installed in September/October. Once this is completed the defibrillator will be ordered.

13. FINANCE

a) *Account Balances – noted.*

b) *SLCC Membership 21-22*

It was RESOLVED as proposed by R La Forte and seconded by P Sparrowhawk, with all in agreement, to pay £112 for the clerk's membership to SLCC for 21-22 and this to be funded from the training budget of £500.00.

c) *History Group Funding Request for Reprint of 'A Parish History'*

It was RESOLVED as proposed by J Ordish and seconded by P Sparrowhawk with all in agreement to grant £500 as requested to the Aston History Group for the reprint of 100 copies of 'A Parish History'.

d) It was RESOLVED as proposed by B Lings and seconded by J West with all in agreement to approve the following payments for the period July 2021.

	NET	VAT	Gross Amount
Clerk's expenses 395 x 7p/Microsoft Office £43.20	63.62	7.20	70.85
SLCC Membership 2021-22 - Clerk	112.00		112.00
D Johnson – Recreation ground/War Memorial Inv 2175	442.00		442.00
History Group grant for reprint of 100 Parish History	500.00		500.00
Glasdons Invoice 3062099	4,076.68	815.33	4,892.01
Community Trust – MUGA – Grant	1,000.00		1,000.00
WODC – Grounds Maintenance – Inv 33420340	638.98	127.80	766.78
Total decided and approved	£6,833.28	£ 950.33	£7,783.64
Monthly Standing Orders			
Clerk's Salary	362.90		362.90
362.90WODC Dog Bin emptying Inv 33421268	20.17	4.03	24.20
HMRC PAYE	90.60		90.60
Total SDOs	£473.67	£4.03	£477.70
Total	£7,306.95	£954.36	£ 8,261.34

14. Parish Councillors' reports from meetings attended since last meeting.

R La Forte reported on a telephone conversation with the G Fuller (Matthews Homes) about the ultimate designation of the area where the site office is currently sited. The Parish Council understood that this was to be public green space. This area is on the flood plain. There is to be a follow up discussion in a couple of weeks.

15. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

Items requested for the next agenda were Oxford Plan 2050 and Speedwatch.

16. Date of next meeting: Thursday 2nd September 2021, 7.30pm

Monthly meeting of Parish Council

Meeting closed at 21.34 pm.

Signed.....Dated.....