

MINUTES OF ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL MEETING HELD ON THURSDAY 1st July 2021 at the Village Hall, Aston, AT 7.30 pm

- 1. Members Present:** John Ordish (Vice Chairman)
Gill Ball
Paul Sparrowhawk
Ben Lings
Jane West (Via TEAMS Nonvoting)

In Attendance: Elaine Anstee – Clerk
Steve Good (WODC Councillor) (via TEAMS)
Lysette Payne (WODC Councillor) (via TEAMS)
3 members of the public (2 in person and one via TEAMS)

- 2. Apologies from Members:** There were apologies from P West and R La Forte.
- 3. Minutes of the previous meeting** of the Parish Council on 10th June 2021 were agreed as a true record and it was RESOLVED as proposed by P Sparrowhawk and seconded by J Ordish, with all in agreement that the meeting Chairman signs them.
- 4. Parish Councillors - Disclosure of interests on agenda items** – J Ordish used this opportunity to thank the Parish Council for the grass cutting grant for St James Church.
- 5. Meeting Open for Public Representation** – There was representation in relation to planning application 21/02099/FUL.

6. WODC/OCC Matters

The meeting noted Dan Levy's (OCC) written report. Lysette Payne (WODC) confirmed that she had almost completed all her training as a new councillor and that she would be on the Lowlands Planning, Scrutiny, Social & Economic and Licensing committees at WODC. Steve Good (WODC) noted that remote meetings are still causing delays to planning registrations of up to 6 weeks. He is aware of the concerns being raised by OCC new County Plan that may reopen the doors to speculative planning despite the Local Plan 2031. He also wanted to offer his congratulations to those involved in the Community Shop who have done a 'fantastic job'.

7. Matters Arising from Previous Meetings

a) Traffic Calming Update

- The Square, Aston – awaiting OCC options.
- The revised quote for signage under Phase 2 is awaited and if within budget the clerk is authorised to proceed with purchase and installation.
- The draft proposal bringing all requests for 30 mph extensions around Aston, Cote and Chimney has been with OCC Highways officers. It has been suggested that the Parish Council could also include in the consultation 20 mph zones for the areas in Aston, off the B4449, currently under 30 mph speed limits. This would then bring all the options together under one consultation fee. The Parish

Minutes of the Parish Council meeting held on Thursday 1st July 2021.

Council understands that this does not mean it will happen and be implemented. It was RESOLVED as proposed by J Ordish and seconded by B Lings, with all in agreement to expand the remit of the consultation to include 20 mph limits and extension of the 30 mph from Aston to Cote along the B4449.

- The remaining funds for traffic calming are £10,184.00 less the anticipated costs for 30 mph consultation (£3,250) and gates/signage (£3,850) will leave £3,084.

b) Future of North Farm

No further update as of issue of the agenda.

c) Land to the East of Back Lane

There will be an update for the August meeting.

d) HM Queen Elizabeth II Platinum Jubilee 2022

The Clerk has contacted Aston and Cote Primary School and the Head Teacher confirmed that they would like to work with the Parish Council on this project. The clerk also contacted St James' Church, OCC and BBOWT with regards to finding a suitable plot of land.

e) Dog Poo Bin for end of Ham Lane

The clerk has placed the order for the new dog bin with Ubico Ltd.

f) Anti-Social Behaviour

There have been no reports of anti-social behaviour.

8. Planning

New planning applications

Documents emailed to councillors on the 25 June 2021 for perusal prior to the meeting also available at <https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Reference	21/02099/FUL
Alternative Reference	PP-09924557
Application Validated	Mon 14 Jun 2021
Address	Land South of Ferndale Back Lane Aston Oxfordshire
Proposal	Erection of a detached dwelling and carport/garage and workshop with home office above and associated works
Status	Under consideration

No objection but concerns raised in respect of access of Back Lane, parking, especially during construction, the connection to the sewage system which is already overloaded with a proven record of surge charge of foul and clean water and siting on a green field site in the conservation area. Conditions to be requested if planning granted of an archaeological survey prior to planning decision, restriction on permitted development, septic tank or equivalent

rather than connection to sewage system and no on road parking for contractors or visitors to the site during development.

Reference **21/01861/FUL**
Alternative Reference Not Available
Application Validated Mon 21 Jun 2021
Address Merton Cottage Bampton Road Aston Bampton OX18 2BT
Proposal Erection of a detached dwelling with associated parking.
Status Under consideration

No objection but concerns raised in respect of access of A4449 at a pinch point, parking, especially during construction, the connection to the sewage system which is already overloaded with a proven record of surge charge of foul and clean water, inappropriate materials, and siting on a green field site in the conservation area. Conditions to be requested if planning granted, materials to be in keeping with the existing buildings, restriction on permitted development, septic tank or equivalent rather than connection to sewage system and no on road parking for contractors or visitors to the site during development.

Reference **21/02209/OUT**
Alternative Reference PP-09434572
Application Validated Tue 22 Jun 2021
Address Aston Mile Farm Aston Bampton Oxfordshire OX18 2EU
Proposal Erection of an agricultural worker's dwelling.
Status Under consideration

No objection but concerns raised about development creep, setting a precedent, and expanding the footprint of the village, the argument about it being essential to the business is not strong. Conditions to be requested if planning granted septic tank or equivalent rather than connection to sewage system, no on road parking for contractors or visitors to the site during development, that the building remain tied to the farm and for agricultural workers use only.

Reference **21/02211/FUL**
Alternative Reference PP-09803371
Application Validated Tue 22 Jun 2021
Address Aston Mile Farm Aston Bampton Oxfordshire OX18 2EU
Proposal Erection of an agricultural building
Status Under consideration

No comment though concerns were raised in relation to addition traffic accessing/leaving the site and the poor visibility onto the Aston Mile.

Update on Previous Planning Applications – None

9. New Business

a) *Thames Water Visit – 16th June 2021*

The Chairman and clerk attended 'walk and talk' meeting with Thames Water representatives on the 16th June and reviewed the complaints in relation to sewage escape from the system raised in January and February 2021.

b) *Governance – Policies for Review*

It was RESOLVED as proposed by P Sparrowhawk and seconded by G Ball with all in agreement to adopt the Small Grants Policy for 2021-22.

10. Community Trust

The Astonbury 2021 public meeting was held on 30 June 2021, and it was a generally non-contentious. The licence to hold the event has been applied for through WODC.

11. Parish Infrastructure

a) *Village maintenance*

To identify any current maintenance work required. Remaining budget for 2021/22: £1,500. There are some signs in the parish that need replacing and these are the responsibility of WODC. The clerk to make a list and forward to WODC.

b) *Length's person 2021*

It was RESOLVED as proposed by P Sparrowhawk and seconded by G Ball with all in agreement to accept the quote of £18 per hour for small works from our current contractor to do sign cleaning, clearing of vegetation around the signage and other small works. It was further RESOLVED as proposed by P Sparrowhawk and seconded by G Ball with all in agreement to authorise the clerk to commission these works with a maximum total spend of £750 for the year from the Village Maintenance budget.

c) *Noticeboard for Cote*

The clerk has contacted the SSEB to confirm that siting of the noticeboard will not impede any access to their equipment. Once this has been resolved the noticeboard will be ordered. The clerk to speak to the homeowner next to the site as a matter of courtesy.

d) *Defibrillator for Chimney*

It was RESOLVED as proposed by P Sparrowhawk and seconded by G Ball with all in agreement to accept Option 1, with a 10% contingency, of the quote being natural stone and slate roof. The clerk to check with BBOWT on final siting and design before commencing work.

12. FINANCE

a) *Account Balances – noted.*

b) It was RESOLVED as proposed by J Ordish and seconded by B Lings with all in agreement to approve the following payments for the period June 2021.

	NET	VAT	Gross Amount
Clerk's expenses 159 x 7p/Microsoft Office £43.20/Honorarium (£709.19)	756.32	7.20	763.52
HMRC – on Honorarium	272.81		272.81
D Johnson – Recreation ground Inv	396.00		396.00
WODC Grass Cutting and Weed Spraying – Inv 33418217	683.98	136.80	820.78
Total to be decided and approved	£2,109.11	£ 144.00	£2.253.11
Monthly Standing Orders			
Clerk's Salary	341.16		341.16
WODC Dog Bin emptying Inv 33417550	20.17	4.03	24.20
HMRC PAYE	80.60		80.60
Total SDOs	£441.93	£4.03	£445.95
Total	£2,551.04	£148.03	£ 2,699.06

13. Parish Councillors' reports from meetings attended since last meeting.

14. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

None

15. Date of next meeting: Thursday 5th August 2021, 7.30pm

Monthly meeting of Parish Council

Meeting closed at 20.36 pm.

Signed.....Dated.....