

**MINUTES OF ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL MEETING HELD ON  
Monday 17 January 2022 at the Village Hall, Aston, AT 7.30 pm**

**Members Present:** Russell La Forte (Chair)  
John Ordish (Vice Chairman)  
Paul Sparrowhawk  
Ben Lings  
P West  
Jane West Via TEAMS  
Gill Ball Via TEAMS

**In Attendance:** Elaine Anstee – Clerk  
31 members of the public plus one via TEAMS

- 1. Apologies from Members:** There were no apologies.
- 2. Minutes of the previous meeting** of the Parish Council on 6<sup>th</sup> January 2022 were agreed as a true record and it was RESOLVED as proposed by B Lings and seconded by P Sparrowhawk, with all in agreement, that the Chairman signs them.
- 3. Parish Councillors - Disclosure of interests on agenda items – None.**

**4. Meeting Open for Public Participation**

The meeting was opened to the public and Charlie Maynard introduced himself as the Liberal Democrat candidate standing for the May elections.

Representation was made in relation to the North Farm project and consultation. Points raised included:

- Studio and one-bedroom apartments with properly affordable rents for the young in the parish.
- Community workshops for activities such as ‘Men in Sheds’.
- Office space for people who are working from home/lone workers to have a community to work in.
- Some information requested at the 4<sup>th</sup> November 2021 Parish Council meeting, such as ‘incremental head count’ still has not been reported on.
- A separate meeting for the parish to voice opinion about North Farm and better understand the process
- Why do we have to do anything with the site – there are Barn Owls – can it be left for nature.

At 19.45 hours the meeting was suspended, and it was RESOLVED as proposed by R La Forte and seconded by P Sparrowhawk, with all in agreement, to suspend Standing Orders and allow Public Participation to exceed the allotted 10 minutes.

Further comments on North Farm:

- Feedback and request for clarity on the options on the consultation
- Issues about sewage and that it would be unenforceable for the Parish Council to insist on onsite sewage option.
- The school is at capacity with no room for growth – could there be a new school on this site?
- Community farm – it should be possible it was a farm once
- Preserving the existing community is vital as part of this project.

The meeting reconvened at 20.09 hours.

**5. WODC/OCC Matters**

No report.

**6. Matters Arising from Previous Meetings**

*a) North Farm Update*

The first delivery of the Stage 3 consultation was printed and delivered by the 18 December 2021. The cost of printing was £625 from Oxford Print Centre. The available budget for North Farm is £5,000.

Amendments to the Stage 3 consultation covering information were discussed and agreed. Feedback from the parish was considered during these discussions. The clerk to arrange printing and delivery as soon as the changes had been made.

It was RESOLVED as proposed by R La Forte and seconded by B Lings with all in agreement to use the Oxford Print Centre at a cost of £625.00, for the reprinting of the consultations.

*b) Traffic Calming Update*

The only omission on the proposal map was the extension of the 30mph on the B4449 at Cote, towards Brighthampton. It was RESOLVED to fund the Traffic Regulation order @ £3,255 as proposed by B Lings and seconded by J Ordish, with all in agreement. It was also agreed that an indicative cost for signage would be useful.

*c) Children's Home Update*

See New Planning Applications Age3nda Item 7 – 21/04027/CM.

*d) HM Queen Elizabeth II Platinum Jubilee 2022*

There has been a request for funding which will be on February agenda. The clerk is to write to the landowner of the field behind the recreation ground about putting trees along the hedge as part of the Green Canopy campaign.

*e) Anti-Social Behaviour*

There has been an unsubstantiated report of damage to the bridge over the Great Brook at the end of Ham Lane.

**7. Planning**

**New Planning Applications**

<b>Reference</b>	<b>21/04027/CM</b>
Alternative Reference	Not Available
Application Validated	Mon 13 Dec 2021
Address	Land East of Back Lane Aston Bampton Oxfordshire
Proposal	Construction of a single storey dwelling for use as a Children's Home with associated external works to form a new access on to Back Lane, associated landscaping, boundary treatment and car parking.
Status	Under consideration
No objection and raise normal issues of sewage and traffic.	

## **Update on Previous Planning Applications – For Information**

<b>Reference</b>	<b>21/03598/CLP</b>
Alternative Reference	PP-10356295
Application Validated	Wed 03 Nov 2021
Address	Spindrift 46 Bull Street Aston Bampton Oxfordshire OX18 2DT
Proposal and alterations)	Certificate of lawfulness (Erection of a single storey rear extension
Status	Decided
Decision	Approve
Decision Issued Date	Fri 17 Dec 2021

### **8. New Business**

*a) WODC Planning Services Parish Survey*

This was discussed and the biggest changes in the parish identified as the 20% increase in housing over the last 5 years, reduced bus services and the school at capacity with no room for growth. The impact of this rapid growth in population was identified as the most significant challenge going forward.

### **9. Governance – Policies for Review**

It was RESOLVED as proposed by P Sparrowhawk and seconded by J Ordish with all in agreement to the review and readoption of the Death of a National Figure – originally adopted in 2019.

It was RESOLVED as proposed by P Sparrowhawk and seconded by J Ordish with all in agreement to the adoption of the Scheme of Delegation 2022.

### **10. Community Trust**

No report

### **11. Parish Infrastructure**

*a) Village maintenance*

There have been complaints about the quality of the installation of the new bins and the ones that have been removed completely. The clerk is in contact with WODC and will continue to chase these issues.

### **12. FINANCE**

*a) Account Balances – noted.*

*b) Review of the Year-to-Date Financial Report – noted*

- c) It was RESOLVED as proposed by P Sparrowhawk and seconded by P West with all in agreement to approve the following payments for the period December 2021.

	NET	VAT	Gross Amount
Clerk's expenses 382 x 7p/Microsoft Office £43.20/Working from Home £18.00	80.74	7.20	87.94
D Johnson – Invoice			
Oxford Print Centre – Invoice No North Farm Consultations	625.00		625.00
Mr I Dunstan – Chimney Defib Shelter – Invoice 6/12/2021 (already paid)	895.00		895.00
M Stewart – Christmas Tree – Invoice 3457 (already paid)	80.00		80.00
<b>Total to be decided and approved</b>	<b>£1,680.74</b>	<b>£7.20</b>	<b>£1,687.94</b>
<b>Monthly Standing Orders</b>			
Clerk's Salary	362.90		362.90
WODC Dog Bin emptying Inv 33448056	20.17	4.03	24.20
HMRC PAYE	90.60		90.60
<b>Total SDOs</b>	<b>£473.67</b>	<b>£4.03</b>	<b>£477.70</b>
<b>Total</b>	<b>£2,154.41</b>	<b>£11.23</b>	<b>£2,165.64</b>

### 13. Parish Councillors' reports from meetings attended since last meeting.

Thames Water – 14<sup>th</sup> December 2021 and 13<sup>th</sup> January 2022 – Notes

- Thames Water have no power to refuse a planning application as they are legally required to provide the infrastructure
- Only consulted on developments of 10 houses plus
- Local Planning Authority have the final say but if they refuse and it is won on appeal, they do not get S106 or CIL funding.
- In Aston the major issue is surface water ingress into the pipes which are very old
- Bull Street, by pumping station, is a high risk as at capacity.
- Bampton Sewage Plant is part of a Thames Water project and the research done so far by TW will be submitted to this project to support this being rectified – possibly by lining the pipes.
- Pumping Station by Westfield House site – the builders have plumbed in the grey water directly into the sewage system. These 6 houses are generating the equivalent of 1,000 houses through the system. TW working to resolve this as a matter of urgency. This demand is not sustainable.

### 14. Matters arising since publication of agenda/

**Matters which Councillors may wish to raise for inclusion on next agenda.**

- Checking of Defibrillators and updating Southern Ambulance Service
- Matthews Homes – Footpaths across site no evident – PS and RLF to speak to Site Manager.

Minutes of the Parish Council meeting held on Monday 17 January 2022.

**15. Date of next meeting: Monday 7<sup>th</sup> February 2022 at 7.30pm**  
Monthly meeting of Parish Council  
Meeting closed at 21.30 pm.

Signed.....Dated.....