

AGENDA

The monthly meeting of the Parish Council will be held on Thursday 9th January 2025, at 7.30pm, in the Ordish Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

- 1. Present**
- 2. Apologies from Members – D Outen**
- 3. Parish Councillors - Disclosure of interests on agenda items**
- 4. To approve the minutes** of the Parish Council meeting on 6th December 2024 – minutes previously circulated.
- 5. Meeting Open for Public Representation**

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.
- 6. WODC/OCC Matters**

A brief update from the relevant WODC and OCC Councillor.

7. Matters Arising from Previous Meetings

a) Quick updates:

- *Electronic Speed Signs* – paperwork submitted to Westcott, OCC supplier.
- *Cote Chapel* – email forwarded about ongoing grant funding for churchyard maintenance and including in briefing note on page 3. For discussion on next steps.
- *Gate at St James Church* – J Ordish to report.
- *Footpaths/Treescaping*
- *Thames Water* – No further update.
- *Traffic Calming* – deferred until VAS (see first point) installed and effects analysed.
- *Great Brook Bridge* – no news on when work will commence though temporary measures are in place.
- *North Street* – Raised with OCC Highways and awaiting confirmation of action.
- *Beddles Turn* - Raised with OCC Highways Raised with OCC Highways and awaiting confirmation of action.
- *Land south of Bampton Road* – Croudace for which there has not been a planning application at the time of the agenda.
- *Defibrillators* – Brier Furlong (Aston Pottery) and cabinet (Aston & Cote Primary School)

b) Neighbourhood Plan/Design Statement

The clerk has contacted the SLCC advice line and been put in touch with a consultant who would be content to talk through the ‘pros/cons’ of Neighbourhood Plans and Design Statements. This would be at a cost of £100 plus VAT for a one-hour online consultation. For decision.

c) Data Loggers and Project Groundwater

Reports from loggers supplied by D Outen by email. 4th logger is on order.

d) History Board Update

Led by Chairman.

e) Anti-Social Behaviour

None reported at time of agenda.

8. Correspondence - Clerk’s Briefing Notes on Page 2.

9. PLANNING

New planning applications

Documents emailed to councillors for perusal prior to the meeting and available at:
<https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

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|-----------------------|---|
| Reference | 24/03083/FUL |
| Alternative Reference | PP-13483624 |
| Application Validated | Fri 20 Dec 2024 |
| Address | Land North of Foxwood Close Aston Bampton Oxfordshire |
| Proposal | Erection of public art sculpture |
| Status | Under consideration |

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|-----------------------|---|
| Reference | 24/03209/HHD |
| Alternative Reference | PP-13641895 |
| Application Validated | Wed 18 Dec 2024 |
| Address | Willow Farm Cote Bampton Oxfordshire OX18 2EG |
| Proposal | Erection of single-storey rear extension, remodelling of existing rear and side extensions, new glazed cloister to rear, raised roof and remodelling to barn and landscaping works. |
| Status | Under consideration |

Update on Ongoing Planning Applications – For Information

- a) Brier Furlong – no update as at issue of agenda.
- b) Marsh Furlong – agenda item 7 under Thames Water.
- c) St Joseph’s Court –agenda item 7 under Thames Water.
- d) North Farm – no further update since last meeting. Awaiting a response from Bluestone.
- e) Potential new development – Lone Star Land (land agents) – still no planning application.

Update on Previous Planning Applications

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|-----------------------|--|
| Reference | 24/02632/HHD |
| Alternative Reference | Not Available |
| Application Validated | Wed 23 Oct 2024 |
| Address | 21 Foxwood Aston Bampton Oxfordshire OX18 2DZ |
| Proposal | Construction of front entrance porch and two storey side extension. Rendering of external walls. |
| Status | Decided |
| Decision | Approve |
| Decision Issued Date | Mon 16 Dec 2024 |

10. New Business

- a) *Asset Register 2025*
Report on pages 4 and 5 of the clerk’s briefing notes. For resolution

b) Donation for Oxfordshire Mind/Mind in Berkshire

There has been an email request for a grant/donation to Mind Oxfordshire. This is on pages 6 and 7 of the briefing notes.

c) CPRE Renewal 2025

To discuss and decide on annual renewal for CPRE. It is in the budget and the Parish Council has been a member for many years. The renewal is £36. Papers will be available at the meeting.

d) Appointment of Internal Auditor for 2024-25.

For discussion and resolution. Current internal auditor has agreed to continue. The requirements for internal audit are being reviewed by the Joint Panel on Accountability and Governance (JPAG) through NALC, LGA and SLCC. References on page 9 of the briefing notes.

11. Governance – Policies for Review and Resolution – None this month

12. Community Trust

13. Parish Infrastructure

a) Parish maintenance

To identify any current maintenance work required. Budget remaining for 2024/25 is £365.

14. FINANCE – See report from RFO on pages 10 to 12 of the briefing notes, with items for Resolution.

15. Resolution to agree Budget for 2025-26

Due to the amendment by WODC of the band D figure the budget has been revised to take this into account. See pages 13 to 14 of the briefing notes.

16. Resolution to set Precept for 2025-26

Due to the change under item 15 the precept has to be resolved on again based on the revised budget. To resolve on the precept for 2025-26 based on the decision on the budget made under agenda item 15.

17. Parish Councillors' and clerk's reports from meetings attended since last meeting.

18. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

(For discussion only)

19. Date of next meeting: Thursday 6th February 2025 at 7.30pm

Being the monthly meeting of Parish Council.