

AGENDA

The monthly Parish Council meeting of the Parish Council will be held on Thursday 7th March 2024, at 7.30pm, in the Ordish Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. Present

2. Apologies from Members

3. To approve the minutes of the Parish Council meeting on 1st February 2024 – minutes previously circulated.

4. Parish Councillors - Disclosure of interests on agenda items

5. Meeting Open for Public Representation

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.

6. WODC/OCC Matters

A brief update from the relevant WODC or OCC Councillor.

7. Matters Arising from Previous Meetings

a) Quick updates:

- *Neighbourhood Plan*
- *Electronic Speed Signs* – chased 18th January 2024 and again in February to which the response was confirmation of the appointed supplier and details of how to progress requests would be issued in due course.
- *Cote Chapel* – No update.
- *Gate at St James Church* – The RFO is now working on this.
- *Footpaths/Treescaping*

b) Traffic calming update and other traffic issues.

An article has been submitted to the Voices editorial team for the next edition and requesting residents' thoughts.

20 mph letter to OCC Highways being drafted.

c) Thames Water meeting – for information

Available councillors from the Parish Council met with Thames Water on the 28th February 2024. In summary from the discussions:

- Work to rectify the connection of storm water to the foul water network at St Joseph's Court will commence on 20 August, for completion by end-September.
- Work planned this year to upgrade Bampton Sewage Treatment Works has been postponed for at least 12 to 18 months. It is now included in AMP 8 (2025-30). This may have implications for the enforcement of conditions for the Brier Furlong (and other) housing development.
- Sewage discharges – there is capacity in the network to handle foul water but with the increased rainfall and longer periods of high-water table infiltration is overwhelming the system. Thames Water have installed flow monitors north and south of the Bull Street Pumping Station as a first step to identify the source(s) of infiltration. Initial results are expected in the next 2 to 3 months.
- The Parish Council and Thames Water will keep the engagement ongoing.

d) Anti-Social Behaviour

On 27th February it was reported that another car had left the road and mounted the pavement/hedgerow along North Street. This is the 5th reported incident in the last 2.5 years.

8. Correspondence

Clerk's Briefing Notes on Page 2.

9. PLANNING

New planning applications - None

Update on Ongoing Planning Applications – For Information

- a) Terra – ongoing reporting of CTMP breaches and letter sent to WODC Enforcement. No response at time of agenda.
- b) Marsh Furlong – update under agenda item 7d.
- c) St Joseph's Court – update under agenda item 7d.

Update on Previous Planning Applications

Reference	23/03276/CND
Alternative Reference	PP-12661715
Application Validated	Tue 12 Dec 2023
Address	Land North Of Foxwood Close Aston Bampton Oxfordshire
Proposal	Discharge of conditions 3 (schedule of materials) 6 (desk study) 10 (details of solar panels and air source heat pumps) 11 (landscape scheme) 14 (Landscape and Ecological Management Plan) and 19 (scheme to provide biodiversity net gain enhancement measures) of Planning Permission 22/00986/FUL
Status	Decided
Decision	Approve
Decision Issued Date	Tue 06 Feb 2024

Reference	23/03090/HHD
Alternative Reference	PP-12609766
Application Validated	Wed 29 Nov 2023
Address	3 Bovington Yard Aston Bampton Oxfordshire OX18 2BQ
Proposal	Installation of a wooden structure (with 8 x 250W Luxor solar panels mounted onto it) on the south elevation of the property.
Status	Withdrawn
Decision	Application Withdrawn
Decision Issued Date	Tue 13 Feb 2024

10. New Business

- a) *Half yearly review of external Parish Council assets*
Updated list to include the new laptop for the RFO. Second inspection for the year and list on pages 3 to 5 of the briefing notes.
- b) *D-Day – 80th Commemorations - Flag*
Details in the clerk's briefing notes page 6. For discussion and decision. Information on page 6 of the briefing notes.

11. Governance – Policies for Review

- a) Loans and Investment Policy/Annual Investment Strategy 2023-24
It is considered to be best practice to have a Loans and Investment Policy (Draft on pages 7 to 9 of the clerk's briefing notes) and to have an Annual Investment Strategy (Draft on pages 10 to 13 of the briefing notes. These papers are submitted for discussion, decision and resolution.
- b) *Annual review of Effectiveness of Internal Control/Financial Regulations*
See report and related papers in the briefing notes on pages 14 to 17 – for resolution.

12. Community Trust

13. Parish Infrastructure

a) Village maintenance

To identify any current maintenance work required. Budget remaining for 2023/24 is £1385.

b) Cote Turn – waste bin – awaiting pricing from WODC/Publica

c) BBOWT Car Park – awaiting response from BBOWT.

14. FINANCE – See report from RFO on pages 18 to 31 of the briefing notes, with items for Resolution.

15. Parish Councillors' and clerk's reports from meetings attended since last meeting.

16. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

(For discussion only)

17. Date of next meeting: **Thursday 4th April 2024, 7.30pm**
the monthly meeting of Parish Council.