

AGENDA

**The monthly meeting of the Parish Council will be held on
Thursday 5th January 2023, at 7.30pm, in the Ordish Room, at the Village Hall.**

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. Present

2. Apologies from Members

3. Explanation from the Chair of the meeting about the protocol on the recording of meetings

4. To approve the Minutes of the Parish Council meeting on 8th December 2022 – minutes previously circulated.

5. Parish Councillors - Disclosure of interests on agenda items

6. Meeting Open for Public Representation

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.

7. WODC/OCC Matters

A brief update from the relevant WODC or OCC Councillor.

8. Matters Arising from Previous Meetings

a) *Traffic Calming Update*

- The Square, Aston – this has been outstanding for over a year and the clerk has contacted highways for an update.
- Joining up of the speed limits between Aston and Cote on the B4449.
- 20mph/30mph - Chimney
- North Street
- There is £7,901 in the budget for traffic calming measures.

b) *Footpaths/Treescapes*

To discuss and decide on way forward.

c) *Anti-Social Behaviour*

None at time of agenda.

9. Correspondence

Clerk's Briefing Notes on Page 2.

10. PLANNING

New planning applications - None

Documents emailed to councillors for perusal prior to the meeting and available at: <https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Update on Ongoing Planning Applications – For Information

- North Farm** – No update
- Hawthorns** – Retrospective planning application 22/02636/FUL was refused.
- Marsh Furlough** – No update.
- Terra** – 22/00986/FUL was refused at the Lowlands Planning Committee on 5th Dec 2022.
- Children's Home** – Work on the building was due to start on 31st October 2022 with completion in August 2023.

Update on Previous Planning Applications

Reference 22/00986/FUL

Alternative Reference	PP-11156750
Application Validated	Thu 07 Apr 2022
Address	Land North of Cote Road Cote Road Aston Oxfordshire
Proposal	Erection of 40 new dwellings with the provision of a new access and associated works and landscaping (amended plans)
Status	Decided
Decision	Refuse
Decision Issued Date	Tue 06 Dec 2022

Reference	21/02891/FUL
Alternative Reference	PP-10157038
Application Validated	Wed 25 Aug 2021
Address	Kingsway Farm Bampton Road Aston Bampton OX18 2BT
Proposal	Demolition of existing barn and erection of a dwelling
Status	Decided
Decision	Approve
Decision Issued Date	Fri 02 Dec 2022

Reference	22/02997/HHD
Alternative Reference	Not Available
Application Validated	Fri 28 Oct 2022
Address	3 St Joseph's Court Bampton Road Aston Bampton OX18 2BU
Proposal	Conversion of existing home office and one carport space to form a self-contained annexe, ancillary to the main house.
Status	Decided
Decision	Approve
Decision Issued Date	Mon 19 Dec 2022

11. New Business

- a) *Request for Dog Poo Dispensers and Signage*
A request for a dog poo bag dispenser and appropriate signage be put up at either end of the cut through between Woodbridge Close and Cote Road.

- b) *Witney Oxfordshire Local Cycling and Walking Infrastructure Plan (LCWIP).*
The consultation will run from Monday 5th December – Friday 20th January on OCC Let's Talk Oxfordshire platform, which can be found at [letstalk.oxfordshire.gov.uk/witney-lcwip] Draft Witney LCWIP consultation. This includes the main document, alongside 4 appendices and higher resolution figures. OCC would greatly appreciate any comments the Parish Council has to be submitted through the consultation questionnaire. See pages 3 to 4 of the Clerk's Briefing Notes.

12. Governance – None this month.

13. Community Trust

14. Parish Infrastructure

- a) *Village maintenance*
To identify any current maintenance work required. Remaining budget for 2022/23: £513.

15. FINANCE

a) *Account Balances—see Clerk’s Briefing Notes Page 5. (for information)*

b) *Review of the Year-to-Date Financial Report*
Report on page 6 of the Clerk’s briefing notes.

c) *To RESOLVE to approve the following payments for the period November 22.*

	NET	VAT	Gross Amount
Clerk’s expenses x 7p/Microsoft Office £43.20/	50.63	7.20	57.83
Clerk’s Pay rise for 22-23 – RESOLVED 8 th Dec	301.99		301.99
HMRC – Additional payment for Clerk’s pay rise.	75.40		75.40
Cote Chapel Grass cutting grant (originally approved in Aug 2022)	500.00		500.00
WODC Invoice - 33500915 – Dog Bin Emptying	20.17	4.03	24.20
Total to be decided and approved	£948.19	£11.23	£959.42
Monthly Standing Orders/DDs			
Clerk’s Salary including WFH Allowance	387.16		387.16
HMRC PAYE	92.20		92.20
Total SDOs	£479.36	£	£479.36
Total	£1,427.55	£11.23	£1,438.78

16. CONFIDENTIAL ITEM to be discussed in closed session

To resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

17. Bus Shelter Cleaning Tender

For resolution – Tenders will be available at the meeting.

18. Parish Councillors’ reports from meetings attended since last meeting.

19. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.
(For discussion only)

20. Date of next meeting: Thursday 2nd February 2022, 7.30pm
the Monthly meeting of Parish Council