

AGENDA

The monthly Parish Council meeting of the Parish Council will be held on Thursday 4th April 2024, at 7.30pm, in the Ordish Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. Present

2. Apologies from Members – P Sparrowhawk gave apologies in advance.

3. To approve the minutes of the Parish Council meeting on 7th March 2024 – minutes previously circulated.

4. Parish Councillors - Disclosure of interests on agenda items

5. Meeting Open for Public Representation

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.

6. WODC/OCC Matters

A brief update from the relevant WODC or OCC Councillor.

7. Matters Arising from Previous Meetings

a) Quick updates:

- *Neighbourhood Plan - Chair*
- *Electronic Speed Signs* – request for replacement of the two existing and quote for new one for Bampton Road submitted.
- *Cote Chapel* – No update.
- *Gate at St James Church* – The RFO is now working on this.
- *Footpaths/Treescapes*
- *Thames Water* – awaiting report from flow monitors due end of April 2024/pumping station at back of Marsh Furlong and works at St Joseph's Court (Aug 2024).

b) *Traffic calming update and other traffic issues.*

An article was submitted to the Voices editorial team for the recent edition and requesting residents' thoughts. As of the date of issue of the agenda 18 responses had been received by email.

c) *Half yearly review of external Parish Council assets*

To received report from J Ordish.

d) *Flag of Peace for D-Day 80th*

This has been ordered, received, and will be invoiced in due course.

e) *Anti-Social Behaviour*

None reported at time of agenda.

8. Correspondence

Clerk's Briefing Notes on Page 2.

9. PLANNING

New planning applications - None

Update on Ongoing Planning Applications – For Information

- a) Terra – ongoing reporting of CTMP breaches and letter sent to WODC Enforcement. An officer from WODC has been in contact with clerk and asked for the Contracts Managers (Living Space) contact details which have been supplied.
- b) Marsh Furlong – agenda item 7 under Thames Water.
- c) St Joseph's Court –agenda item 7 under Thames Water.
- d) North Farm – latest information published in Voices and on website.

Update on Previous Planning Applications

Reference	23/03425/CLP
Alternative Reference	PP-12688832
Application Validated	Thu 25 Jan 2024
Address	Farm Building North Of Chimney Farmhouse Chimney
Proposal	Certificate of Lawfulness to ascertain commencement of development and therefore, confirm planning permission 19/03222/FUL (Building operations and introduction of windows and door openings to facilitate the residential use of the modern farm building following the change of use from storage (use class B8) to a self-contained residential dwelling (use class C3) by prior notification 19/01114/PN56) is extant
Status	Decided
Decision	Approve
Decision Issued Date	Wed 20 Mar 2024

Reference	23/03214/HHD
Alternative Reference	PP-12480702
Application Validated	Mon 29 Jan 2024
Address	The Old Chapel North Street Aston Bampton OX18 2DJ
Proposal	Replacement of six windows and replacement of existing plastic guttering with cast iron guttering
Status	Decided
Decision	Approve
Decision Issued Date	Mon 25 Mar 2024

Reference	23/03215/LBC
Alternative Reference	PP-12480702
Application Validated	Mon 29 Jan 2024
Address	The Old Chapel North Street Aston Bampton OX18 2DJ.
Proposal	Internal and external works to include replacement of six windows and replacement of existing plastic guttering with cast iron guttering.
Status	Decided
Decision	Approve
Decision Issued Date	Mon 25 Mar 2024

10. New Business

- a) *APCM – 2nd May 2024 – clashes with district and Police Commissioner Elections*
The clerk has emailed the Community Trust to check that the Ordish Room is available for the APCM and monthly meeting.

b) Annual Parish Meeting Agenda – for discussion

This is a meeting of the parish and not a Parish Council meeting. It is a legal requirement and must take place between 1 March and 1 June (inclusive). The date has been confirmed as Tuesday 23rd April starting at 7.30pm and the clerk has invited the OCC councillor, and the draft agenda is on page 3 of the Clerk's Briefing Notes for consideration. The meeting has been advertised on the Parish Council web pages and the banner erected on the fence in front of the allotments as agreed with the trustees. For discussion and agreement.

c) LONDON OXFORD AIRPORT AIRSPACE CHANGE PROPOSAL - ACP-2023-033 - CAP 1616 DESIGN PRINCIPLES – STAKEHOLDER ENGAGEMENT

Full details circulated by email to councillors prior to the meeting. Overview and consultation form on pages 7 to 9 in the briefing notes.

11. Governance – Policies for Review - None

12. Community Trust

13. Parish Infrastructure

a) Village maintenance

To identify any current maintenance work required. Budget remaining for 2023/24 is £1385.

b) Cote Turn – waste bin – awaiting pricing from WODC/Publica – chased again March 24.

c) BBOWT Car Park – response from BBOWT received and shared by email with council.

14. FINANCE – See report from RFO on pages 10 to 14 of the briefing notes, with items for Resolution.

15. Parish Councillors' and clerk's reports from meetings attended since last meeting.

16. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

(For discussion only)

17. Date of next meeting: Thursday 2nd May 2024, 7.30pm

Being the Annual Parish Council Meeting followed by the monthly meeting of Parish Council.