

AGENDA

The monthly meeting of the Parish Council will be held on Thursday 31st October 2024, at 7.30pm, in the Ordish Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. Present

2. Apologies from Members – J Ordish, B Lings and R Anstee have given their apologies in advance of the meeting.

3. Parish Councillors - Disclosure of interests on agenda items

4. To approve the minutes of the Parish Council meeting on 3rd October 2024 – minutes previously circulated.

5. Meeting Open for Public Representation

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.

6. WODC/OCC Matters

A brief update from the relevant WODC and OCC Councillor.

7. Matters Arising from Previous Meetings

a) Quick updates:

- *Electronic Speed Signs* – paperwork submitted to Westcott, OCC supplier.
- *Cote Chapel* – no news.
- *Gate at St James Church* – New quote requested but not received.
- *Footpaths/Treescaping*
- *Thames Water* – results from monitors received and circulated on the 2nd October.
- *Traffic Calming* – deferred until VAS (see first point) installed and effects analysed.
- *Great Brook Bridge* – no news on when work will commence though temporary measures are in place.
- *North Street* – Raised with OCC Highways and work requested at meeting on 16th October.
- *Beedles Turn* - Raised with OCC Highways and work requested at meeting on 16th October.

b) *Neighbourhood Plan*

Led by Chairman.

c) *Data Loggers and Project Groundwater*

Report circulated by email.

d) *Defibrillators*

- *Brier Furlong* – Living Space/Stonewater will fund the purchase of and installation of a defibrillator, at the Aston Pottery with the agreement of the owner. No date agreed yet.
- Defibrillator box for Aston and Cote School was agreed at the August meeting and the clerk has contacted the school who have confirmed the site and type of cabinet required. The clerk will arrange the purchase of the cabinet and thermal bag.
- Replacement defibrillator at the Aston Depot has been purchased from the British Heart Foundation. Clerk delivered it to the Aston Depot on the 21st October.

e) *History Board Update*

Led by Chairman.

f) *Asset Review.*

Half yearly of the external fixed asset deferred to December meeting.

g) *Anti-Social Behaviour*

None reported at time of agenda.

8. Correspondence

Clerk's Briefing Notes on Page 2.

9. PLANNING

New planning applications

Documents emailed to councillors for perusal prior to the meeting and available at:
<https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Reference	24/02466/OUT
Alternative Reference	PP-13183630
Application Validated	Mon 07 Oct 2024
Address	Field North of North Street Farm North Street Aston
Proposal	Outline Application for the phased development of up to 16 plots for self-build and custom house building with all matters reserved apart from access.
Status	Under consideration

Update on Ongoing Planning Applications – For Information

- a) Brier Furlong – no update as at issue of agenda.
- b) Marsh Furlong – agenda item 7 under Thames Water.
- c) St Joseph’s Court –agenda item 7 under Thames Water.
- d) North Farm – no further update since last meeting. Awaiting a response from Bluestone.
- e) Potential new development – Lone Star Land (land agents) – still no planning application.

Update on Previous Planning Applications

Reference	24/02457/NMA
Alternative Reference	PP-13416284
Application Validated	Fri 27 Sep 2024
Address	Land North of Foxwood Close Aston Bampton Oxfordshire
Proposal	Erection of 40 new dwellings with the provision of a new access and associated works and landscaping (amended plans). Non-material amendment to allow the removal of false chimneys (plots 6,9,22,23,24 and 40), additional solar panels (plots 6-9) and changes to internal space/household storage (plots 22-24 and 40) with the addition of a small, obscure glazed window on what were previously internal bathrooms in relation to house type 2).
Status	Decided
Decision	Approve
Decision Issued Date	Fri 18 Oct 2024

Reference	24/02048/HHD
Alternative Reference	PP-13315049
Application Validated	Mon 19 Aug 2024
Address	14 Pound Field Road Aston Oxfordshire OX18 2FR
Proposal	Alterations to install a UPVC door and double glazed window to the rear of the detached garage and replace the two existing up and over garage doors with electric roller shutter doors.
Status	Decided
Decision	Approve
Decision Issued Date	Fri 11 Oct 2024

10. New Business

a) *Parish Council Meetings and Annual Parish Meeting for 2025.*

i) Thursdays at 7.30pm for monthly PC meeting:

9th January

6th February

6th March

10th April (Clerk away 3rd April)

1st May

5th June

3rd July

7th August

4th September

2nd October

6th November

4th December

ii) To set the date for the Annual Parish meeting for 2025 as Tuesday 22nd April.

b) *Voices – Grant Application 2024.*

Grant request and supporting documentation is on pages 3 to 4 of the briefing notes. There is £1,450 allocated in the budget for Voices. They have applied for £1,250. For resolution.

c) *Land south of Bampton Road*

Proposed development of 40 houses by Croudace Homes. There is a public consultation online and a public engagement event on 7th November 2024 at the Fellowship Centre from 3.30pm to 6.30pm. Leaflet on pages 5 and 6 of the briefing notes.

d) *Portfolio Assignments*

Current listing on page 7 of the briefing notes. Deferred from previous meeting. For discussion and decision.

11. Governance – *Policies for Review and Resolution - None*

12. Community Trust

a) The Community Trust has made a request for match funding for the installation of a fire alarm system at the village hall. The installation was the recommendation from the recent fire risk assessment. The Community Trust is asking for £3,687.86 being 50% of the cost. The quote will be available at the meeting. There is funding in the budget match funding projects for the Community Trust.

b) Changing Rooms refurbishment – this is a project that is in early discussion and may have a future funding request to the Parish Council.

13. Parish Infrastructure

a) Parish maintenance

To identify any current maintenance work required. Budget remaining for 2024/25 is £800.

- Litter bin siting at Chimney – OCC Highways double checking ownership of verges.

14. FINANCE – See report from RFO on pages 8 to 10 of the briefing notes, with items for Resolution.

15. Draft Budget for 2025-26

Report and detail on pages 11 to 16 of the briefing notes.

16. Bank Reconciliation to 30th September 2024

Briefing notes page 17 to 18 - For resolution

17. CONFIDENTIAL Item to be discussed in closed session.

To resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

18. CONFIDENTIAL – Local Government Services Pay Agreement 2024/25

Report in briefing Notes on page 19.

- Clerk and RFO pay review for 2024/25.
- Clerk's appraisal – to set date.

19. Parish Councillors' and clerk's reports from meetings attended since last meeting.

20. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

(For discussion only)

21. Date of next meeting: Thursday 5th December at 7.30pm

Being the monthly meeting of Parish Council.