

AGENDA

The Annual Parish Council meeting followed by the monthly Parish Council meeting of the Parish Council will be held on Monday 2nd September 2024, at 7.30pm, in the Ordish Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

- 1. Present**
- 2. Apologies from Members**
- 3. Parish Councillors - Disclosure of interests on agenda items**
- 4. To approve the minutes** of the Parish Council meeting on 1st August 2024 – minutes previously circulated.
- 5. Meeting Open for Public Representation**

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.
- 6. WODC/OCC Matters**

A brief update from the relevant WODC or OCC Councillor.

7. Matters Arising from Previous Meetings

a) Quick updates:

- *Electronic Speed Signs* – on pages 3 and 4 of the briefing notes is the information from Westcotec. For decision and resolution.
- *Cote Chapel* – no update on ownership and clerk has contacted the Friends of Cote Chapel about burial ground maintenance – see agenda item 10f.
- *Gate at St James Church* – RFO and JO.
- *Footpaths/Treescaping*
- *Thames Water* – despite being chased (most recently on 22nd August 2024) still awaiting report from flow monitors due end of April 2024/pumping station at back of Marsh Furlong and works at St Joseph's Court (October 2024).
- *Traffic Calming* – deferred until VAS (see first point) installed and effects analysed. Meeting with the new Highways Engagement officer arranged for 16th October.

b) Neighbourhood Plan

Led by Chairman.

c) Data Logger and Flood Grant – OCC

Delivered on 23rd August. Project Groundwater

(<https://www.projectgroundwater.co.uk/index.php>) from the Environment Agency, and update from Chairman.

d) Defibrillators – deferred from June meeting

- Brier Furlong – Living Space/Stonewater will fund the purchase of and installation of a defibrillator, at the Aston Pottery with the agreement of the owner. No date agreed yet.
- Defibrillator box for Aston and Cote School was agreed at the August meeting and the clerk has contacted the school for details on siting and power requirements. Due to school summer holidays, there has been no response yet.
- Replacement of defibrillator at the Aston Depot.

e) History Board Update

Led by Chairman.

f) OCC Flood Strategy Consultation

Update from Chairman.

g) Anti-Social Behaviour

None reported at time of agenda.

8. Correspondence

Clerk's Briefing Notes on Page 2.

9. PLANNING

New planning applications -

Documents emailed to councillors for perusal prior to the meeting and available at:
<https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Reference	24/02048/HHD
Alternative Reference	PP-13315049
Application Validated	Mon 19 Aug 2024
Address	14 Pound Field Road Aston Bampton Oxfordshire OX18 2FR
Proposal	Alterations to install a UPVC door and double glazed window to the rear of the detached garage and replace the two existing up and over garage doors with electric roller shutter doors.
Status	Under consideration

Update on Ongoing Planning Applications – For Information

- a) Brier Furlong – no update as at issue of agenda.
- b) Marsh Furlong – agenda item 7 under Thames Water.
- c) St Joseph’s Court –agenda item 7 under Thames Water.
- d) North Farm – no further update since last meeting. Awaiting a response from Bluestone.
- e) Potential new development – Lone Star Land (land agents) – still no planning application.

Update on Previous Planning Applications –

Reference	24/01180/S73
Alternative Reference	PP-13012502
Application Validated	Wed 22 May 2024
Address	Chimney Farm Barns Chimney Oxfordshire OX18 2EH
Proposal	Variation of condition 2 of planning permission 19/03222/FUL to allow the reduction in the overall size of the building resulting in the formation of a 4 bed dwelling instead of the approved 5 bed dwelling, including changes to design, windows and doors.
Status	Decided
Decision	Approve
Decision Issued Date	Wed 21 Aug 2024

10. New Business

- a) *The Square, Aston and Pink House.*
Update from Chairman.
- b) *Change of Date for November meeting*
The clerk will be away with work from the 6th November to 9th 2024. Proposed change of date for the November to either 31st October, 4th or 5th November. Alternatively, the RFO could be asked to cover for the clerk for the November meeting.

c) *Aston Drainage Board*
Update from Chairman.

d) *Boundary Hedges on the Hawthorns Estate*
Update from Chairman.

e) *OALC Subscriptions for 2025-26*
Letter from OALC on page 5 of the briefing notes. For resolution on vote.

f) *Cote Chapel Grass Cutting Grant request.*
Following contact from the Clerk the Friends of Cote Chapel have put in a written request for financial assistance with the grass cutting for 2024-25. There is an allowance in the budget for this. For decision.

g) *CIL Discussion*
Details emailed to Councillors and overview on pages 7 of the briefing notes. A hard copy of the consultation will be available at the meeting.

11. Governance – Policies for Review and Resolution - None

12. Community Trust

13. Parish Infrastructure

a) *Parish maintenance*

To identify any current maintenance work required. Budget remaining for 2024/25 is £1,500.

- Litter bin and issues around installation at Chimney – Clerk to update.
- Verge cutting at Chimney – clerk to update.
- Map from Land Registry and documentation will be available at the meeting.

14. FINANCE – See report from RFO on pages 8 to 10 of the briefing notes, with items for Resolution.

15. CONFIDENTIAL Item to be discussed in closed session.

To resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

16. CONFIDENTIAL.

17. Parish Councillors' and clerk's reports from meetings attended since last meeting.

18. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

(For discussion only)

19. Date of next meeting: Thursday 3rd October at 7.30pm

Being the monthly meeting of Parish Council.