



**MINUTES OF ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL MEETING HELD ON Thursday 11 January 2024 at the Fellowship Centre, Aston, at 7.30pm**

**Members** R La Forte (Chair)  
**Present:** J Ordish  
G Ball  
B Lings  
P Sparrowhawk

**In Attendance:** Elaine Anstee – Clerk

**1. Apologies from Members:** There were apologies from R Anstee and A Chapman.

**2. CONFIDENTIAL ITEM – RFO Recruitment**

It was RESOLVED as proposed by G Ball, seconded by J Ordish, with all in agreement, to appoint [REDACTED] as Responsible Finance Officer (RFO) with effect from 1<sup>st</sup> February 2024, subject to receipt of suitable references and right to work documentation.

**3. Repayment of Incorrect Deposit**

It was RESOLVED, as proposed by J Ordish, seconded by P Sparrowhawk, with all in agreement, to refund the incorrect deposit of £200 from [REDACTED], received into the Unity Trust Bank account on 12<sup>th</sup> December 2023.  
*(Note: This was successfully processed on the 12<sup>th</sup> January 2024).*

**4. Date of next meeting:** Thursday 1<sup>st</sup> February 2024, 7.30pm

Meeting closed at 19.50pm.

Signed.....Dated.....